

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JULY 14, 2014 AT 6:30 P.M.

COUNCIL PRESENT: Mayor Bill Ufkin
Council Member Mary Johnson
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

COUNCIL ABSENT: Council Member Tim Koppien

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Byron Higgin

ITEM 1: CALL TO ORDER

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$55,924.79; Water Hydrant Replacements.

ITEM 3: ADOPT AGENDA

Reisdorfer motioned, seconded by Johnson, to adopt the agenda as amended with the additions listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: APPROVE MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Reisdorfer to approve the June 9, 2014 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS AND UPDATES

(5a) - The Council reviewed the Current Financial Reports for the City and (5b) - the June 2014 Police Report. The Administrator also updated the Council on the following items: (5a) - 1st half LGA payment from the State will be received the end of July; (5c) - the hot mix patching project costs have been below budget and will allow the City to repair additional areas; the 2012, 2013, 2014 GSB-88 coat-sealer projects and the 2014 crack-sealing project will be completed this week and will also be within budget projections; dust control, gravel and cold mix have been purchased below projected budget figures; and mosquito spraying is slightly over the projected budget due to additional spraying and the purchase of Altosid briquettes being used to combat mosquito hatching in areas of standing water. (5d) – Industrial Park water drainage has been an issue and 400 ft. of the drainage ditch located near U.F.P.I. has been cleaned out, Public Works personnel will use a camera to check additional tile areas and the Infrastructure Committee will meet sometime in August to draw up a comprehensive agreement with land owners for work going forward. (5-d) - The City purchased propane to test run the repaired pool heater and found that on average the heater is using over a 100 gallons of propane a day and it will not be economically feasible to continue using the heater. The Administrator will continue to research other options for heating the pool.

ITEM 6: APPROVE DISBURSEMENTS

Teigland motioned, seconded by Reisdorfer, to approve the payment of \$148,834.66 (as listed on the check register summary), to approve the payment of \$19,940.03 (as listed on the payroll check register) and to approve the payment of \$55,924.79 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: ZONING PERMITS

- a) Trevor Ascheman – 305 E 3rd Street – 20 x 20 paver deck
- b) Bethel Fellowship – 214 E 1st Street – (3) 4 x 3 & 6 x 12 cement pads
- c) Nicholas Genzler – 408 E 2nd Street – 50 x 60 ft. privacy fence
- d) David Myrvik – 410 N Monroe – 2 ½ x 6 ½ ft. sidewalk
- e) Larry Teigland – 403 N Monroe – 30 x 34 ft. driveway

Reisdorfer motioned, seconded by Johnson to approve the Zoning Permits as listed above. MOTION PASSED WITH TEIGLAND ABSTAINING

ITEM 9: ST. EDWARD CHURCH – 1 Day Liquor License & Raffle Permit

Teigland motioned, seconded by Johnson to approve St. Edward Church's 1-day liquor license for September 21, 2014. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Johnson to approve St. Edward Church's raffle permit for September 21, 2014. MOTION PASSED UNANIMOUSLY

ITEM 10: SENIOR CITIZENS – 2nd Half Allowance

Johnson motioned, seconded by Teigland to pay the Senior Citizen Center the 2014 2nd half allowance in the amount of \$7,500.00. MOTION PASSED UNANIMOUSLY

ITEM 11: FIRE DEPARTMENT – Mutual Aid Rates

The Council reviewed the Fire Department's May 2014 Mutual Aid Fee Schedule and the increases suggested by Chief Jeff Sussner. Johnson motioned, seconded by Reisdorfer to approve the May 2014 Mutual Aid Fee Schedule as presented. MOTION PASSED UNANIMOUSLY

ITEM 12: RESOLUTION #14-11 – POINT SOURCE IMPLEMENT GRANT

Teigland motioned, seconded by Reisdorfer to adopt Resolution #14-11 authorizing City Officials to sign the Point Source Implementation Grant Application to the MN Public Facilities Authority and execute a grant agreement on behalf of the City of Minnesota for the sanitary sewer and storm improvement project. MOTION PASSED UNANIMOUSLY

ITEM 13: RESOLUTION #14-12 – SIGN REFLECTIVITY POLICY

Reisdorfer motioned, seconded by Johnson to adopt Resolution #14-12 adopting the 2014 Sign Reflectivity Policy to establish how the City will implement an assessment or management method, or combination of methods, to meet the minimum sign retro-reflectivity requirements in the MN Manual on Uniform Traffic Control Devices with the goal of improving public safety on the City's streets and roads and prioritize the City's limited resources to replace signs. MOTION PASSED UNANIMOUSLY.

ITEM 14: RESOLUTION #14-13 – ELECTION JUDGE APPOINTMENT

Johnson motioned, seconded by Teigland to appoint the following persons as 2014 Election Judges for the August 12th State Primary and the November 4th General Election: Arla Boe, Glenda Fink, Herb Pagel, Jean Wambeke, Jeanette Konold, Joyce Downing, Judy Traen, Keith Anderson and Marge Obe. MOTION PASSED UNANIMOUSLY

ITEM 15: MAIN LIFT STATION BUILDING

The Administrator asked the Council to consider constructing a better building at the main lift station to protect the equipment from temperature extremes while also making it a more secure location to house the equipment. The Council reviewed a Minneota Building Materials quote to build and install a 10 x 12 ft. building at a cost of \$3,200.00. Teigland motioned, seconded by Johnson to proceed with the building. MOTION PASSED UNANIMOUSLY

ITEM 16: CITY HALL LANDSCAPING

The Council discussed the landscaping in front of City Hall and the need for cleaning and repair. Teigland motioned, seconded by Reisdorfer to approve temporary volunteer help to clean and repair the City Hall landscaping. MOTION PASSED UNANIMOUSLY

ITEM 17: COUNCIL TRAINING – CITY BOARD OF REVIEW

The Council reviewed a letter from Carolyn Runholt, Lyon County Assistant Assessor in regards to the required Board of Appeal and Equalization Training being offered in September. Mary Johnson and Nancy Reisdorfer indicated that they would take the training. The Administrator will fill out the course pre-registration on their behalf.

ITEM 18: WATER HYDRANT REPLACEMENT

The Council discussed the need to replace a number of water hydrants in town. The consensus of the Council was to have the staff change out 2 hydrants this year and continue with a schedule of change outs in subsequent years. Johnson motioned, seconded by Reisdorfer to order 2 new hydrants at the cost of \$2,885.85 each from Dakota Supply Group, Inc. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Johnson motioned, seconded by Reisdorfer, to adjourn the meeting at 7:22 p.m. MOTION PASSED UNANIMOUSLY.

The next Regular Council Meeting is scheduled for August 11, 2014 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved August 11, 2014